

PA Budget Committee Meeting
November 14, 2018

Members Present:	Fran Carrico Karen Bushart Cindy Martin Terry Rakes Joyce Parker	Brad McDowell Billy Ackerman Michelle McDonald Darlene Plummer Sean Curry
Administration:	Tom Crawford Kim Holt	Melissa Klink
Non-Voting & Guests:	Mack Bushart Jeff Kelley	Mike Welsh Ervin Allen

The November 14, 2018 meeting of the PVA Budget Committee was held in Lexington at the Mane on Main meeting venue. The meeting was called to order by Chairperson Cindy Martin at 10:09 a.m. **The minutes of the August 14, 2018 meeting were approved on a motion by Darlene Plummer and a second by Tom Crawford. The motion passed.**

PVA Administrative Support Financial Update

FY 2018-2019 Revenue: As of November 9, 2018 Deputy Hire base billing has collected \$1,189,422 with a remaining balance of \$2,376,884.

FY 2018-2019 Shortfall: Collection as of November 9, 2018 is \$747,741 with a remaining balance of \$1,452,306. OX Billing has collected \$773,336, with \$253,504 remaining. Tom Crawford calculated excess vacancy credits to exceed \$850,000 for the current fiscal year.

FY 2018-2019 Expenditures are 2.19% favorable after an adjustment. The payroll expenditures (E111) of \$979,219.27 is not showing on Fiscal Month 4 but will correct itself in Fiscal Month 5. There will be additional savings of \$557,527 due to the retirement of PVAs through salary, education incentives and retirement. Discussion was held concerning cutting deputy hire due to favorable conditions. **Karen Bushart moved to decrease deputy hire by \$1.2M for FY 2018-2019. Brad McDowell seconded and the motion passed.** Cindy will recalculate the formula and send to Kim for revised billings.

Separation Payments as of 10/31/18 stand at \$48,856 with 10 payments. There is a sick leave cost (in excess of \$100,000) that retirement should bill within the next few months.

Vacancy Savings

Karen Bushart reported on PVA 90 Day Delay Savings which are in excess of \$63,000 for this current fiscal year. Cindy Martin reported on FAD savings greater than \$75,000 for the current fiscal year. The FAD represents 1 full time and 1 part time position remaining in 2 counties. Cindy recalculated the FAD formula updating it for the increased retirement percentages and commented that since its inception in 2010, the Formula for Attrition of Deputies has saved the PVA Budget over \$8.8 million dollars.

Policy Considerations

Billy Ackerman moved to make an automatic policy that 1 90 day hiring freeze would be waived for PVA offices having no employees. Karen Bushart seconded the motion. The motion passed.

Requests

There were no specific requests.

Miscellaneous

Ruth Middleton of Gallatin County reported to Revenue additional funds of \$25,000 in a separate account and wished to turn it in to the state. It was recommended that the exact balance be put in the deputy hire formula and to rebill the adjusted deputy hire and shortfall amounts. Any leftover funds should stay in the Gallatin County office.

Cindy thanked Karen for her service as a member of the Budget Committee over the last 24 years and presented her with a gift.

With no further business to come before the committee, **Brad McDowell moved to adjourn the meeting. Sean Curry seconded the motion and all agreed. The meeting was adjourned at 11:10 a.m.**

Respectfully submitted,

Michelle K. McDonald
P.V.A. Association Secretary